Greenwich Central School

"Scholarship, Character, Community - Cultivating the Future"

Dear K-12 Families:

Greenwich Central School now has the ability to provide secure access for parents and guardians (primary contacts) to their child's school information including attendance, grades, discipline and personal data. Schooltool, our school information program, may be accessed from any internet connection. This access requires the primary contact to have a valid email address.

The process is not complex and it is well documented for you. If you visit www.greenwichcsd.org/parents you will find information about Schooltool including a parent guide, help files, access links, and other useful information.

If you are interested in receiving a username so that you can access your child's information, please follow these simple steps:

1. If your child attends K-6 please send an email to Jen O'Connor, joconnor@greenwichcsd.org with a subject line of "Schooltool Parent Access"

2. If your child attends 7-12 please send an email to Candace Kuzmich ckuzmich@greenwichcsd.org with a subject line of "Schooltool Parent Access"

3. If you have children that attend both K-6 and 7-12 please direct your email to the school above of your youngest enrolled child.

After we have received your email, we will enter your information and create a secure user account. We will then send you an email confirming your registration.

If you notice information that is not correct in our records, please contact the either Jen O'Connor, ext. 6200 or Candace Kuzmich, ext. 6600 so that our information is as accurate as possible.

If you have any questions, please phone or email Mrs. O'Connor or Mrs. Kuzmich. We would like to thank you in advance for your participation and we look forward to creating your account!